



QUESTIONS AND ANSWERS

Call for Cultural and Artistic Grants (Ref. No. ARTG 2025-2)

1. Should the cooperation contracts with external individuals (lecturers, moderators, artists) need to be submitted together with the application, or can they be signed during the project implementation?
 - The cooperation contracts with external individuals should be signed and submitted during the project implementation period.
2. Should sponsorships and donations from third parties be secured in advance and submitted with the application?
 - Yes, sponsorships and donations should already be secured. However, confirmation documents do not need to be submitted with the application, they can be provided later during the project implementation.
3. Can funds provided by another sponsor (outside the project budget) be included in the 20% co-financing if they are intended for granting three (or five) equal awards?
 - Funds intended as prizes to third parties cannot be counted as part of the co-financing contribution.
4. Is it acceptable within the project to organize a competition in several high schools for the creation of artworks made from recycled materials, where a commission would select three or five works to be part of a final exhibition, and the selected works would receive awards funded by an external sponsor?
 - All eligible activities are described in the Call for Cultural and Artistic Grants, section B. Activities That May Be Supported.
5. Which of the following costs can be included within the 25% of the budget allocated for project team fees and salaries, and which can be included within the 70% allocated for project activities?
 - Team fees and salaries (25%) include costs for persons implementing the project — such as a project coordinator, assistant, financial coordinator, or project manager.
6. Questions related to eligible costs under project activities (70%):
 - Can a fee for a social media expert who will follow project activities and prepare materials and texts for the applicant's and partners' social media, and send them ready for publication about the exhibitions, workshops, etc., be included in the 70% of the budget intended for project activities? Or should a professional production company be engaged for this to be recognized as a project activity cost?
 - A fee for a social media expert can be included in the project activity costs; it does not have to be through a professional production company.

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- Can the making of sculptures using recycled electronic waste, needed for exhibitions or workshops, be entrusted to a Foundation that will engage volunteers for this purpose, and reimburse their transportation and food costs during the making of the sculptures, or can author honoraria for artists be recognized as project activity costs (70% of the budget)?
 - Direct payments to volunteers engaged in program activities are eligible and may be included as project costs.
 - Payments under authorship contracts for artists are also eligible project activity costs.
- Can the honoraria for experts for preparing and leading workshops and public discussions with exhibitions be entrusted to a Foundation that will engage volunteers for training and voluntary lectures, or within the project activity costs (70% of the budget) should author contracts for experts be recognized? Which of these expert costs for workshops are more eligible for project activities?
 - Direct payments to volunteers engaged in program activities are eligible and may be included as project costs.
 - Payments under authorship contracts for artists are also eligible project activity costs.

- Do the following fall under project activity costs (70% of the budget)?

Honorarium for a moderator of a public event,

Honorarium for a graphic designer,

Honorarium for a cameraman filming the exhibitions and workshops,

Honorarium for a photographer taking photos of the workshops,

Honorarium for an editor who would make a short video from the exhibitions and workshops within the project.

(Or, for the above-mentioned professionals, is it better as a project cost to engage a professional production company?)

- All the above-mentioned costs are included in project activity costs.
- Does a professional scriptwriting fee for workshops fall under project activity costs, or should a professional production company be engaged for that purpose?
 - A fee for a scriptwriter can be included in the project activity costs; it does not have to be only through a professional production company.
- Does a driver's fee (paid to a professional transport company) who would transport the sculptures, installations, and paintings needed for exhibitions and workshops fall under project activity costs? And what about a driver engaged throughout the entire project for meetings, organization, and coordination in local municipalities and schools? Or is it better, as a project cost, to engage only one professional transport company?
 - Travel costs related to a specific project activity fall under project activity costs.
 - Transportation costs for the project team for meetings and coordination fall under administrative costs.

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7. The project requires a 20% contribution. Is this an additional 20% on top of the total budget or part of the total budget? (For example, if we apply for 857,145 MKD, should the 20% contribution be included within that amount or added on top of it?)
 - The 20% contribution should be calculated in addition to the grant amount. These are additional funds added to the requested grant amount of 857,145 MKD.
8. Can a state-funded cultural institution, such as the Bitola Cultural Center, apply as the main applicant?
 - Cultural institutions established by the Republic of North Macedonia or by local self-government units are not eligible applicants, but they can participate as partners.
9. Can our organization apply as a partner association, given that we are already implementing a project supported under the Artistic Grants scheme?
 - Yes, organizations that have already received an Artistic Grant may apply as a partner organization in the second Call for Artistic Grants.
10. If the proposed project is approved, will only the funds listed in the budget column "Total amount covered by HF" be transferred to our account?
 - Heartefact Fund (i.e., the donor) transfers the requested funds indicated in the Proposed Budget under the column "Funds covered by HF" (that is, the grant amount).
11. If our budget includes both funds from your contribution and our own co-financing, are these amounts together considered as 25% of the total project budget, or should only the portion financed by your budget not exceed 25%?
 - The contribution should amount to at least 20% of the total amount that the organization requests to be covered by HF (For example, if the organization requests 700,000 MKD to be covered by HF, the contribution should be at least 140,000 MKD.)